

Minutes for
Library Board of Trustees
Regular meeting – January 24, 2017

1. Call to Order
5:01 PM
2. Roll Call
Present: Alicia, Alice, Angie, Raylene, Dan and Jill.
3. Approval of Agenda
Motioned by Angie, Seconded by Julie, All in favor.
4. Public Comment
No public present.
5. Approval of minutes
Motioned by Julie, Seconded by Angie, All in favor
6. Review Bills and Budget
Reviewed, no questions or concerns expressed.
7. Directors Report
Alicia passed out trustee manuals and materials to new trustees and existing trustees. MLA updates included in the packets; overview of 2016 prepared and reviewed by Alicia; Memorial donations used to purchase chairs for the community room; Alicia indicated her state aid report is complete and ready to be submitted with the addition of the new trustees; Toddler Time started back up today; Scandalous Allegan County went well; the last installment of Finding FOGO of planned; Teen Council and Book Club going well; Festival of Trees and Basket revenue raised \$504.28; Staff evaluations completed by Alicia and reviewed by board; Online trustee training for trustees, Alicia to send link and advised all to complete; Allegan County Library Association Meeting held this week with a planned one day training planned for October, Alicia indicates library may need to plan for closure to allow all staff to attend; Reviewed Director goals for 2017, including QSAC checklist a voluntary management system from the state and welcome packets for new families in the area; and Alicia going to the Lions Club tomorrow to accept a check for \$1000 and be introduced as their next project, to raise 1 million pennies to celebrate the library's 100th year anniversary.
8. Old Business
 - a. Appointment of New Trustees
Motion made by Angie to approve the installment of Dan DenBraber and Jill Yowler, Seconded by Julie, All in favor.
9. New Business
 - a. Officer Elections
Discussed officer positions and duties. Motion made by Dan for officers as follows: Alice – president, Jill – vice president, Angie – secretary, Julie – treasurer; Raylene seconded; All in favor.
 - b. Calendar Year & Meeting Dates
Discussed calendar and talked about combining November and December meetings due to holiday schedules. Motioned made by Jill to schedule combined meeting on December 5, Angie seconded, All in favor.
Motion made by Angie to accept calendar as written, Dan seconded, All in favor.
 - c. Director Evaluation
Included in the packets, needs to be returned at the next meeting.
 - d. Appointment of Finance/Budget Committee

Alice, Julie and Alicia agreed to be a part of this committee.

10. Updates on local meetings

A trustee needed to cover Friends of the Library meeting, second Monday of the month. Alice asked group to think about it over the month and revisit it as a board next month.

Orangeville Township: info packets handed out to new board members; Alice spoke to the new Treasurer; budget meeting planned already and Alice plans to provide them with statistics regarding their townships usage; member of the Gun Lake Women's Club gave a presentation on the library and praised the library and its services; Alicia contacted by a reporter present at the meeting as a result of the presentation.

Martin Township: No new updates, Alice gave her report and no comments given.

Watson Township: No updates.

Village of Martin: No updates library related.

Friends of the Library: No activities planned until April.

11. Public Comment

No public present.

12. Board Member Comment

Raylene inquired about whether or not anyone attended the Otsego Public Library Candyland exhibit, board discussed. Jill, Raylene and Dan expressed excitement about being on the board. Julie welcomed them to the board.

13. Next meeting: February 28, 2017 5PM

14. Adjournment

6:01 PM

Motioned by Julie, Seconded by Angie, All in favor